February 12, 2017

The Headmaster

Khila Aziz Ullah High School*,* Monohorganj, Comilla

Subject: Request for the post of assistant teacher.

Dear Sir,

With reference to your advertisement published in *The Daily Jugantor* on the 9th February, 2017. In January 2018, I will complete Bachelor of Computer Science & Engineering from Britannia University.

I have read the entire qualifications needed in your school. So, I am applying for the job after considering the level of my exposure and skills, which is required to handle the job.

I believe that if given the opportunity to serve I can make significant contribution to your school. Thank you for reviewing my credentials for this position.

Sincerely

Md. Mominul Hoq

Curriculum Vitae of

**Md. Mominul Hoq**

C/O: Mr. Sayuduzzaman

Razapur, Iqbal Nagar, Laksham, Comilla

**Objectives:** As a **teacher** I want to achieve the highest leadership in **teaching**.

**Personal Information:**

Father’s name : Sayuduzzaman

Mother’s name : Mamtaj Begum

Date of Birth : 20th April 1990

Permanent Address : Razapur, Iqbal Nagar, Laksham, Comilla

Country : Bangladesh

Nationality : Bangladeshi

Marital Status : Single

Religion : Islam

Height : Five feet six inch

Weight : 60 kg

Mobile Number : 01756 843342

E-mail : mominulhoq2011@yahoo.com

**Educational Qualifications:**

|  |  |  |
| --- | --- | --- |
| Name of the Exam | Result in GPA | Name of Institution |
| S.S.C | 3.50 | Khila Aziz Ullah High School |
| H.S.C. | 3.50 | Volain Bazar High School & College |
| BBA in Management |  | National University |

* **Interpersonal Skill:** I have the ability to communicate with people at all levels so that I believe that I may read the students mind and can provide my best.
* **Organizational Skills:** Developed through academic studies.
* **Achievements:**
* Certificate from ***British Council*** for Social activities and interpersonal skills.